



Clare Local Development Company

Wishes to recruit for the following position:

- **Finance Administrator**

The candidate will report directly to the Financial Controller and will work with the Finance team to cover a broad range of duties including the maintenance of financial records, processing of income and expenditure, supporting month end close processes and the processing of grant claims.

For full job description and person specification, please email abourke@cldc.ie.

Completed applications to include CV and cover letter to be forwarded to Aoife Bourke, HR Dept., CLDC, Unit 1 Westgate Business Park, Kilrush Rd, Ennis, Co. Clare or abourke@cldc.ie. Closing date for applications is **Thursday, 28th June**.

Clare Local Development Company is an equal opportunities employer.



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