

Clare Local Development Company

Local Development Strategy

Objective 7 / Action 3

Social Inclusion – Basic Services Targeted at Hard to Reach Communities

Call for Capital Supports to Enhance Youth Facilities and Services

Issue date: 15th December, 2017

Call for Youth and Community Group Applications

under

LEADER Rural Development Programme 2014-2020

Theme: Social Inclusion

Sub Theme: Basic Services Targeted at Hard to Reach Communities

Overall Budget for the Call: €100,000

Maximum Level of Funding: €30,000 per project

While the maximum grant is €30,000, it is envisaged that the average grant allocation will be between €10,000 and €15,000.

Minimum Level of Funding: €5,000

Timeline: **Call opens** December 15th 2017 - **Call closes** April 20th 2018

Projects will be selected based on submission of fully completed applications and supporting documentation and subject to scoring and Board Approval. Minimum score of 65 required (see scoresheet).

Subject to Departmental approval, LEADER grant offers will be issued in **July 2018**.

There will be an appeals process for unsuccessful applicants.

Maximum Grant Aid Level: 75% for community applicants

Type of projects to be funded: The provision of grant aid for the development of youth spaces and facilities including:

1. Youth Quarters, Youth Clubs and Youth Cafes
2. Outdoor Recreational Spaces and Sports Facilities
3. Youth Training facilities
4. Arts Spaces, Training, Festivals and Events
5. New services for rural youth

Target Groups: Rural Youth groups in Co. Clare whose members are aged between 15 and 35

Geographic Area: All of Co. Clare

Notes:

- On completion of an Expression of Interest form, a Rural Development Officer will be appointed to each project promoter.
- LEADER Applications will be assessed by a committee as per the attached Score Sheet.
- Failure to submit a completed application form and supporting documentation by the deadline will result in significant delays in processing applications.
- Where possible, youth groups themselves should be empowered and encouraged to identify projects and to submit a grant application and subsequent drawdown. However, applications will be accepted from community development groups which clearly demonstrate the need for rural youth facilities and services but must, at a minimum, be submitted in association with the youth group.

Application documentation:

1. Completed and signed LEADER *Application Form* (available from a Rural Development Officer, who will assist in completing same).
2. Signed and dated Data Protection Form (available from www.cldc.ie/leader).
3. Completed and signed *Business Plan*.
4. 3 year Financial Projections (cash flow, balance sheet, profit and loss).
5. 3 month bank statements.
6. Planning permission (if required).
7. Ownership documentation (if relevant).
8. Details of co-funding and bridging finance and phased payment funding.
9. Audited Accounts for existing groups if incorporated, a set of accounts if not a limited company (3 years, if available).
10. Quotes as per National Public Procurement Guidelines- see thresholds and guidelines as set out in www.etenders.gov.ie and www.procurement.ie.
11. Completed Schedule of Quotes (template available from www.cldc.ie/leader).
12. Current eTax Clearance Certificate for the group.
13. Evidence of VAT registration (if registered and written evidence from Revenue if not).
14. Evidence of community or voluntary group formation.
15. Evidence of company formation, certificate of incorporation, memorandum and articles of association and details of directors and shareholders (if a company), trading name and/or business name.
16. Other documentation as requested by CLDC.

Points of note:

- Stage 1: Expression of Interest; fill out an expression of interest (EOI) form. See form on www.cldc.ie/leader **CLOSING DATE February 2nd, 2018.**
- Stage2: Application; submit a draft proposal in advance of the deadline so as to avail of feedback from a Rural Development Officer. Please leave plenty of time for this, as staff will be busy close to the deadline. A site visit from a Rural Development Officer may also be required.
- Submit an application form with guidance from a CLDC Rural Development Officer and the LEADER Application Handbook available from www.cldc.ie/leader.
- Application forms will be issued after a draft proposal has been submitted and feedback given.

- CLDC LEADER team members will assist in making the application process as straight forward as possible. For any queries, contact any member of the LEADER team leader@cldc.ie 065 68 66800.

Please note it is an important function of the LEADER RDP to return Key Performance Indicators on projects funded. Indicators required for your application will be issued to you.

Score Sheet

Assessment of all applications will be based on a maximum score of 100 and will be divided as outlined below:

Assessment Criteria	Actual Score	Maximum Score	Comment
1. Eligibility – A. Does the project comply with eligibility criteria as set out in the Local Development Strategy? B. Does the project comply with eligibility criteria as set out in the LEADER Operating Rules?		Pass/fail	
Community Plan – is there a recently (within last 3 years) prepared community plan		Pass/fail	
1. Community Development Plan – Is there a well developed plan with robust and wide ranging community consultation highlighting the need for the youth project?		10	
2. Displacement/Competition – Will the project be in direct competition with an existing local business or community service and could it result in displacement of jobs elsewhere?		5	
3. Promoter Background/Skills – What is the community group's track record and have they the skills and experience necessary to make a success of the project?		15	
4. Need - Has the project been adequately researched? Has the need/market/demand for		25	

the youth project been firmly established?			
5. Youth (15-35) – will the project/facility/service help to increase participation by sectors of the community not generally catered for?		10	
6. Project Sustainability – Can the project demonstrate its financial viability going forward? Has a viable and convincing co-financing and fundraising plan been submitted?		15	
7. Job Creation – Will the project result in job creation - full time, seasonal or part time? Or will existing jobs be sustained/secured by this new project?		5	
8. Impact/Benefits – How will the project benefit the community group, the wider community or the environment? Added Value – Is there added value from the project for the overall development of the county?		15	
Total		100	